



Certificated Locations

The Caravan Club, East Grinstead House, East Grinstead, West Sussex RH19 1UA
Telephone: 01342 326944 Fax: 01342 327653 www.caravanclub.co.uk



APPLICATION FOR A CARAVAN CLUB CERTIFICATE

Caravan Sites and Control of Development Act, 1960
First Schedule, paragraph 5: Certificated Locations

PLEASE COMPLETE THE FORM IN **BLOCK CAPITALS** AND RETURN TO:

The Estates Department (CLs)
The Caravan Club
East Grinstead House, East Grinstead
RH19 1UA
Tel: 01342 336792/336726/336771

For Office Use Only:
Application Reference Number

Date sent to FO/RCLA

1 NAME AND ADDRESS OF APPLICANT:

ADDRESS OF PROPOSED CERTIFICATED LOCATION IF DIFFERENT FROM APPLICANT'S ADDRESS:

.....
.....
.....
Post Code:

.....
.....
Post Code:

- i) Acreage available for the Certificated Location?
- ii) How far is your address from the proposed Certificated Location?
- iii) If you do not live adjoining the proposed CL, how will you supervise it?

iv) Are you the owner or tenant of the land? Please ✓ box
Owner Tenant

v) If you are the tenant, has the landowner agreed to the proposed CL? yes no

2 DESCRIPTION OF LAND

The exact identification of the land is important so please supply the information below. **Please note we are unable to process applications without a plan of the site.** (If necessary, you can contact your local Council's Planning Department for a plan).

- i) **Copy of an Ordnance Survey plan at scale of 1:1250 or 1:2500 identifying the land by a red edge.**
OS Grid Reference **OS Field No**

ii) Is the access road to your proposed CL private or shared? private shared
iii) If **shared**, is the third party agreeable to its use to serve the CL? yes no
iv) I/we will consult with those neighbours who are likely to be affected by the proposal and distribute the CL/2 forms for comment. yes

3 WRITTEN DIRECTIONS

- i) **Please supply written direction to the proposed CL, from the nearest Town.**

I have supplied directions on a separate sheet of paper yes no

4 DETAILS OF CURRENT USE OF LAND

- i) Do you hold a commercial caravan site licence from your Local Authority? yes no
- ii) Do you hold a CL Certificate from any other organisation for this site elsewhere on the holding or nearby? yes
- Or are you currently applying for a Certificate with another organisation? yes
- If yes: a) Please give details e.g. organisation _____
- b) Does the Certificate relate to this land? yes no
- iii) If there are caravans on your land for any other reason, please give details _____

5 PLANNING HISTORY OF HOLDING

- i) Has the proposed Certificated Location, or any other land, been the subject of a planning application or formal discussions with the Planning Authority with regard to **any** form of development within the last 5 years? yes no
- ii) If yes, what was the purpose and when did it occur? _____
- iii) If the planning application was in respect of other land, where is that other land in relation to the proposed Certificated Location? _____
- iv) What was the result of the application or discussion? granted refused
- If refused, please give reasons for refusal as quoted in the refusal notice or enclose a copy of the notice. _____
- v) **Please supply the name of the Local Planning Authority:** _____

6 I/We confirm that:

- i) The information given is complete, true and accurate
- ii) We will abide by all of the Club's standard CL conditions, including:
 - Visitors must be members of the Caravan Club (who are required to act responsibly and to observe the Country Code)
 - No more than 5 caravans may be accommodated on the site at any one time
 - No caravan may stay for more than 28 days per visit
 - CLs are for recreational purposes and only touring caravans, motor caravans or trailer tents are permitted
 - Outfits should not be left unoccupied overnight
- iii) If issued with an annually renewable Certificate I/we will limit the land covered by the Certificate for use by Caravan Club Members on tour and will secure public liability insurance cover whilst open to visitors.
- iv) I/We understand that any breach of the conditions may result in the withdrawal of the Certificate without prior notice and secondly that renewal of the Certificate may be refused at the absolute discretion of the Club (irrespective of whether a prior breach has occurred).
- v) I/We agree to a notice (CL/1) will be placed on or as close as is practicable to the application site, clearly identifying the site by name and located so as to be legible from the nearest public highway.
- vi) This notice (CL/1) will remain in position in a legible state for a period of 21 days.

Signature of applicant..... Date.....

Certificated Location (CL) Feedback

Here at the Club we are always looking for ways to improve our advertising and marketing campaigns and would greatly appreciate it if you could take a few seconds to tell us how you heard about setting up a CL?

Members of the Club

Members Recommendation

Seen other CLs

Press/Online Advertising

Club Website

Previous Applicant/Owner

Other

(Please indicate).....